Syllabus-Intro to Research in Music-Bargrizan

East Carolina University, School of Music

Fall 2023

MUSC 6887: Introduction to Research in Music

Tuesdays & Thursdays, 10:00–11:15 a.m., Fletcher Music Center, room 200

Instructor information	Contact information	Professor Photo
Dr. Navid Bargrizan **In-Person and Digital Office Hours**: *Wednesdays* 9 a.m.–10 a.m., 11 a.m.–12 p.m., 2–4 p.m. *Thursdays* 3:30–4:30 p.m. and by appointment For in-person and digital meetings, I will be available in my on-campus office and on Webex during these time. Your are welcome to attend in-person, or join the Webex session. **Office Location**: Fletcher Music Center, room 311	**Office Phone**: 252-328-1250 I will be able to answer phone calls during my office hours, if no in-person, or Webex, visitor is present. **E-mail:** bargrizann23@ecu.edu You can expect a response to emails before the end of the next school day, except between Fridays 5 p.m. and Monday 8 a.m.; During this time, I typically do not check my emails.	

Webex Personal Room:
https://ecu.webex.com/meet/bargrizann23
⤷
(https://ecu.webex.com/meet/bargrizann23)

*This syllabus represents a written contractual agreement between us. Occasionally, it may be necessary to revise this syllabus to meet students' needs. I reserve the right to revise this syllabus if the need arises. Advance notification will be provided to you.

🧑‍🦽 Students with Special Assistance

East Carolina University seeks to comply fully with the Americans with Disabilities Act (ADA). Students requesting accommodations based on a disability must be registered with the Department for Disability Support Services prior to receiving accommodations. Please visit their office in Slay 138 or call (252) 737-1016 (Voice/TTY). **https://dss.ecu.edu/** ⤷ **(https://dss.ecu.edu/%20)**

Course Description

This course prepares the students for scholarship in music through development of research and writing capabilities.

Course Outcomes

Student will acquire the skills to:

- define areas of music research, as well as its rhetorical contexts and discipline communities;
- become proficient in using research libraries;
- conduct research using specialized music resources;
- study music resources efficiently;
- write and edit research projects;
- collaborate on research projects;
- practice scholarly citation and bibliography creation;
- apply critical and metacognitive thinking in their research projects;

- effectively communicate the results of their research in the genres specific to the discipline.

Course Resources

Required Text & Readings

- Sampsel, Laurie J. *Music Research: A Handbook.* New York: Oxford University Press, 2020. Third Edition. ISBN: 978-0190644505
- Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations.* Chicago: University of Chicago Press, 2018. Ninth Edition. ISBN: 978-0226494425
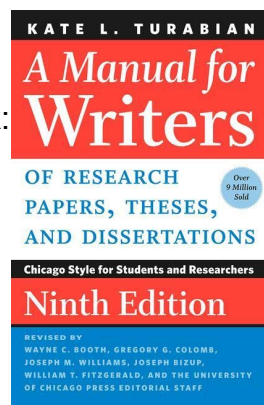
Required Digital Tools & Software*

- Laptop and Internet
- Canvas page of the course
- Microsoft Office 365
- **Adobe Creative Suite** *(get it free!)* ⬀ **(https://itcs.ecu.edu/2019/08/16/adobecc-facstaff/)**

*Although the above software titles are listed as required for the course, you may use an equivalent program provided you can submit the required file types (.docx and .pdf) requested in the assignments. Please bring your laptops with internet connection to the class.

Ⓐ⁺ Grades & GPA

Letter grades will be assigned based on the number of points earned from assignments. See the conversion table below.

Grade	Grade Scale (%)	Quality Points (for GPA calculations)
A	90-100	4.0
B	80-89.99	3.0

Grade	Grade Scale (%)	Quality Points (for GPA calculations)
C	70-79.99	2.0
F	Below 70	0
i*	Incomplete	See Note Below

*If the student or an immediate family member has a serious illness, an incomplete may be requested. The final decision to award an incomplete is at the discretion of the professor.

Assignments and Grades Breakdown

Your overall grade (100%) will consist of seven categories*:

1. **Class attendance:** 15%
2. **Active participation in class exercise:** 30%
3. **Weekly homework assignments:** 15%
4. **Weekly report on lectures and class activities:** 15%
5. **Research project presentation:** 15%
6. **Final portfolio:** 10%

*You find details regarding each of these categories under "Assignments."

*Students are not allowed to use advanced automated tools (artificial intelligence or machine learning tools such as ChatGPT or Dall-E 2) on assignments in this course. Each student is expected to complete each assignment without substantive assistance from others, including automated tools.

🕐 Late Assignments

All assignments should be submitted before the due dates, which will be tracked carefully. If you know in advance that you will be unable to submit an assignment before the due date because of a documented illness or family emergency, contact the instructor as soon as possible to discuss options for submitting the work. Late assignments may be accepted at the instructor's discretion.

Attendance Policy

The students are required to attend the class meetings regularly and actively. For information on university excused absences see **https://deanofstudents.ecu.edu/home/university-excused-absence/ (https://deanofstudents.ecu.edu/home/university-excused-absence/)**

Communication Expectations

Communication among class members is an essential part of this course. You are required to participate through consistent, substantive, and timely contributions to in-class and online discussions and activities as described in the course modules.

🤝 Netiquette

- Netiquette is a set of guidelines for communicating respectfully online. The goal is to be kind, courteous, and respectful to everyone as we share our thoughts and opinions.
- We have a diverse group of people from many linguistic backgrounds, political views, and cultures. Please be courteous of these differences in your posts and discussions. Keep all debates professional without personal attacks.
- Use good taste when composing your responses in the discussion forums. Swearing, profanity, and slang are unprofessional in this classroom environment.
- DON'T USE ALL CAPITAL LETTERS. Not only is it difficult to read, but it is viewed as aggressive and shouting.
- Acronyms are fast ways to communicate with peers, but before you write it, define it. Write the meaning first, then put the abbreviation in parentheses afterward. After you define it, use it freely throughout your discussion.
- Use proper grammar and spelling. In this professional environment, we do not use texting abbreviations.

⚖ Academic Integrity

Academic integrity is expected of every East Carolina University student. Academic honor is the responsibility of the students and faculty of East Carolina University. Please make sure that you thoroughly read the Information on academic integrity, the student code of conduct, and the rights and responsibilities of students available at:

https://osrr.ecu.edu/policies-procedures/ ⤢ **(https://osrr.ecu.edu/policies-procedures/)** .

Disruptive Academic Behavior

East Carolina University is committed to providing each student with a rich, distinctive educational experience. To this end, students who do not follow reasonable standards of behavior in the classroom or other academic settings may be removed from the course by the instructor following appropriate notice. Students removed from a course under this policy will receive a grade of "W" according to university policy.

Title IX Statement

East Carolina University is committed to equality of opportunity and does not discriminate against applicants, students, employees, or visitors based on race/ethnicity, color, creed, national origin, religion, sex, sexual orientation, age, veteran status, political affiliation, genetic information, or disability. Any student who has an issue or concern in regard to his or her rights under Title IX may inquire first with the **Dean of Students Office** ⤢ **(https://deanofstudents.ecu.edu/)** .

Observance of Religious Holidays

Students will not be penalized for missing a class, lab, or examination due to the observance of a religious holiday. A written statement must be submitted to the instructor at least a week in advance. Assignments that fall due on a religious holiday should be submitted early unless prior arrangements were made with the instructor.

Continuity of Instruction and Emergency Preparedness

In the event that face-to-face classes are suspended due to a pandemic or other catastrophe, I will strive to continue instruction to those that are able to participate. If and when in-person classes are suspended, you will receive an email that details how we will communicate, where you can locate course information, and what you can expect during this time period. I realize that some of you may be affected by the event and not able to participate, however, I will continue to provide instruction to those with access to the internet. For more information on emergency preparedness, see **https://oehs.ecu.edu/emergency-management/emergency-preparedness/ (https://oehs.ecu.edu/emergency-management/emergency-preparedness/)** .

Pirate Safety Guide

https://oehs.ecu.edu/wp-content/pv-uploads/sites/375/2019/03/16-1247-Pirate-SafetyGuide.pdf

Academic & IT Support

Joyner Library: Visit the ECU Joyner Library for help with on and off-campus questions or regarding issues accessing their resources. Joyner Library offers a variety of resources to support distance education students. **https://library.ecu.edu/help/** **(https://library.ecu.edu/help/)**

Music Library: Visit the Music Library for help with questions regarding issues accessing their resources. **https://library.ecu.edu/music/** **(https://library.ecu.edu/music/)**

University Writing Center: https://writing.ecu.edu/uwc/

IT Help Desk: The ECU IT Help Desk can assist with IT-related questions. For more information please visit: **https://itcs.ecu.edu/call-help-desk/** **(https://itcs.ecu.edu/call-help-desk/)**

Linkedin Learning: ECU Provides LinkedIn Learning (previously Lynda.com) access for all students. Use this valuable resource to supplement any gaps in knowledge, especially as it relates to any technical skills required to complete assignments.

Canvas Help: For any Canvas related questions, use the **Canvas Help (http://help.instructure.com/)** button at the bottom of your global navigation menu. The Canvas chat is often your fastest way to get your questions answered.

Office 365 & Virtual Computing Lab (VCL): Students can remotely access Office 365 at http://pirate365.ecu.edu and a wide variety of software on the ECU Virtual Computing Lab site. The VCL is open 24 hours a day, 7 days a week and it is free to ECU students at http://www.ecu.edu/itcs/help/vcl/.

Course Schedule

Week 1, Aug. 22, 24

Sampsel: Preface & Chapter 1, Guides to the Research Process and Research Tools

Turabian: Notes to Students & Preface

Homework 1 and Class Report 1, due Aug. 27

Week 2, Aug. 29, 31

Sampsel: Chapter 2, Library Catalogs

Turabian: Chapter 1, What Research is and How Researchers Think about it; Chapter 2, Defining a Project

Homework 2 and Class Report 2, due Sep. 3

Week 3, Sep. 5, 7

Sampsel: Chapter 3, Music Encyclopedias and Dictionaries

Turabian: Chapter 3, Finding Useful Sources; Chapter 4, Engaging your Sources

Homework 3 and Class Report 3, due Sep. 10

Week 4, Sep. 12, 14

Sampsel: Chapter 4, Periodical Indexes and Article Databases

Turabian: Chapter 5, Constructing your Argument; Chapter 6, Planning your First Draft

Homework 4 and Class Report 4, due Sep. 17

Week 5, Sep. 19, 21

Sampsel: Chapter 5, Indexes to Music Dissertations, Theses, Conference Papers, and Festschriften

Turabian: Chapter 7, Drafting your Paper; Chapter 8, Presenting Evidence in Tables and Figures

Homework 5 and Class Report 5, due Sep. 24

Week 6, Sep. 26, 28

Sampsel: Chapter 6, Thematic Catalogs

Turabian: Chapter 9, Revising your Draft; Chapter 10, Writing Your Final Introduction and Conclusion; Chapter 11, Revising your sentences

Homework 6 and Class Report 6, due Sep. 30

Week 7, Oct. 2, 4

Sampsel: Chapter 7, Indexes to Music in Complete Works Editions, Musical Monuments, Historical Sets, and Anthologies

Turabian: Chapter 12, Learning from Comments on Your Paper; Chapter 13, Presenting Research in Alternative Forums; Chapter 14, On the Spirit of Research

Homework 7 and Class Report 7, due Oct. 8

Tuesday October 10: Fall Break, no class

Week 8, Oct. 12

Sampsel: Chapter 8, Music Histories, Source Readings, and Chronologies

Turabian: Chapter 15, General Introduction to Citation Practices; Chapter 16, Note-Bibliography Style: The Basic Form

Homework 8 and Class Report 8, due Oct. 15

Week 9, Oct. 17, 19

Sampsel: Chapter 9, Bibliographies of Music and Music Literature

Turabian: Chapter 17, Note-Bibliography Style: Citing Specific Types of Sources

Homework 9 and Class Report 9, due Oct. 22

Week 10, Oct. 24, 26

Sampsel: Chapter 10, Discographies

Turabian: Chapter 18, Author-Date Style: The Basic Form; Chapter 19, Author-Date Style: Citing Specific Types of Sources

Homework 10 and Class Report 10, due Oct. 29

Week 11, Oct. 31, Nov. 2

Sampsel: Chapter 11, Music Iconographies

Turabian: Chapter 20, Spelling; Chapter 21, Punctuation

Homework 11 and Class Report 11, due Nov. 5

Week 12, Tuesday November 7 & Thursday November 9: no class

Sampsel: Chapter 12, Digital Media

Turabian: Chapter 22, Names, Special Terms, and Titles of the Works; Chapter 23, Numbers

Homework 12 and Class Report 12, due Nov. 12

Week 13, Nov. 14, 16

Sampsel: Chapter 13, Resources for Academic Writing

Turabian: Chapter 24, Names, Abbreviations; Chapter 25, Quotations

Homework 13 and Class Report 13, due Nov. 19

Week 14, Nov. 21

Thursday November 23: Thanksgiving Break, no class

Sampsel: Chapter 14, Strategies for Writing Assignments

Turabian: Chapter 26, Tables and Figures

Week 15, Nov. 28, 30

Sampsel: Chapter 15, Style Manuals and Citation of Sources

Turabian: Appendix, Paper Format and Submission

Homework 14 and Class Report 14, due Dec. 3

Homework 15 and Class Report 15, due Dec. 3

Finals Week Meeting, Dec. 13, 8-10:30 a.m.

Research Project Presentation

Portfolio, due Dec. 13